



# Professional Accounting/Taxation Technician

LEVEL 4

LEVEL 3  
ADVANCEDTYPICAL DURATION  
24 MONTHSTRAINING METHOD  
BLENDEDASSESSMENT METHOD  
PORTFOLIOFUNDING VALUE  
£8,000EPA ORGANISATION  
AAT/NCFE

## COURSE OVERVIEW

LEARN HOW TO WORK AS AN ACCOUNTANT OR BOOKKEEPER FOR AN ACCOUNTING PRACTICE, BUSINESS, ORGANISATIONS OR HMRC.

### ROLE PROFILE

Individuals in the role of a Professional accounting or tax technician will have responsibility for creating, and/or verifying and reviewing, accurate and timely financial information within the organisation in which they are employed or on behalf of another organisation.

### TYPICAL JOB ROLES

Assistant Auditor, Assistant Management Accountant, Assistant Financial Accountant, Accounts Payable and Expenses Supervisor, Bookkeeper, Commercial Analyst.

### PROGRESSION ROUTES

Completion of the professional accounting or tax technician apprenticeship may result in credits being awarded towards relevant undergraduate degree programmes.



### QUALIFICATIONS INCLUDED

Professional Accounting/  
Taxation Technician  
Level 3 Standard

Tax Route: AAT Level 4  
Professional Diploma in Accounting



### MEMBERSHIPS

Affiliate on  
completion



### MORE PROGRAMME INFORMATION

## VALUE ADDED OPTIONS RECEIVE 10 CERTIFICATES

Typically including  
GDPR  
Discipline in the Workplace  
Career Development  
Understanding Leadership  
Communicating with Others at Work  
+ 5 others from The Skills Network

## WHAT TO EXPECT FROM LMP EDUCATION

- Dedicated account management and recruitment
- Leading nationwide apprenticeship training provider
- Specialists in the education, training and business sectors
- Delivering vibrant, engaging learning for all learners
- Blended and remote teaching and learning
- Tailored learning plans for each individual
- Experienced tutors and delivery support team
- Designated safeguarding officers, policies and procedures

## ContactUs

WWW.LMPEDUCATION.ORG

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