



**LMP EDUCATION**  
TRAINING PROVIDER

# Finance Apprenticeships

**PROFESSIONAL ACCOUNTING TECHNICIAN**

**AAT LEVEL 4**

**Online and Virtual Classroom**



**aat**

# PROFESSIONAL ACCOUNTING TECHNICIAN LEVEL 4 OVERVIEW



**Level 4  
Higher**



**Typical  
Duration**  
24 Months



**Training Method**  
Online and Virtual  
Classroom



**Assessment  
Methods**  
Portfolio of Evidence  
(including reflective  
statement) & Role  
Simulation



**Funding**  
Value £8,000



**EPA  
Organisation**  
AAT

This level 4 AAT (Association of Accounting Technicians) finance apprenticeship is a higher level accounting qualification. It is designed to provide aspiring accountants with a comprehensive understanding of accounting principles, practices, and regulations.

The curriculum is designed to align with industry standards and equip learners with the practical knowledge and competencies required to thrive in the accounting profession. Key topics include regulation and compliance, systems and processes, core elements of double entry bookkeeping and accounting standards. If you successfully complete this qualification and fulfill the AAT's work experience requirements, you can apply for AAT full membership and achieve professional AAT (MAAT) status.

This flexible apprenticeship is delivered in partnership with Mindful Education, it combines Online and Virtual Classroom learning with regular sessions from an LMP Education tutor.

## QUALIFICATIONS INCLUDED

Apprentices will study the AAT Level 4 Diploma in Professional Accounting as their on-programme learning. This internationally recognised AAT qualification enables those working in accounting or those looking to pursue accountancy as a career to gain knowledge, practical experience and the all-important certification often sought by employers.

## UNITS OF STUDY

This level 4 apprenticeship covers a range of key areas, including:

- Applied Management Accounting
- Drafting and Interpreting Financial Statements
- Internal Accounting Systems and Controls

## TYPICAL JOB ROLES

Assistant Auditor, Assistant Management Accountant, Assistant Financial Accountant, Accounts Payable and Expenses Supervisor, Bookkeeper, Commercial Analyst

## PROGRESSION ROUTES

Upon completion you will be able to progress onto higher level apprenticeships, have a full-time role or go into further education. If you have one year's experience upon completion, you can also apply to be a MAAT. From there, after 5 years of MAAT membership, you can apply to become FMAAT. This programme can also lead to chartered status.

## ENTRY REQUIREMENTS

Applicants will need to be employed in a relevant accounting role.

You must have a sound knowledge of accounting principles to undertake the AAT Level 4 programme. Achievement of an AAT Level 3 Advanced Diploma in Accounting is essential.

## STUDY METHOD – ONLINE AND VIRTUAL CLASSROOM

We have partnered with [Mindful Education](#) to deliver this apprenticeship through our Online and Virtual Classroom model. Apprentices study online materials during allotted time at work, and also attend regular virtual sessions with a tutor.



**Online** lessons can be accessed at any time, using a mobile, tablet or desktop - meaning apprentices can fit their study around work commitments. Each lesson lasts around 45 minutes and is accompanied by animations and motion graphics to bring concepts to life. Exercises, interactive case studies and analytical tools help to enhance the learning experience further.



**Virtual Classroom** – apprentices benefit from regular virtual classes with an experienced tutor. A combination of tutor-led work, group exercises and discussion encourages apprentices to apply theory to real-life workplace situations. This modern, flexible approach to apprenticeship training empowers learners, minimises disruption to employers, and delivers tangible results in the workplace.

## OUR PARTNER – MINDFUL EDUCATION

Mindful Education's Online and Virtual Classroom apprenticeships deliver flexibility for employers and learners. On-demand access to high quality online courses means that apprentices can study on their own terms, as their work schedule allows. Learners also benefit from regular classes with a tutor from LMP Education, who guides them through their course.



**Mindful  
Education**

Online learning powered by [Mindful Education](#)



[WATCH VIDEO](#) – LEVEL 4  
PROFESSIONAL ACCOUNTING PLATFORM

## FOR EMPLOYERS - WHY HIRE AN ACCOUNTS/ FINANCE ASSISTANT APPRENTICESHIP?

Apprentices bring fresh and diverse perspectives, eagerness to learn, and a dedication to growing within your organisation. Apprenticeships allow for tailored training, ensuring that individuals acquire specific skills aligned with your organisation's needs, making them valuable assets from day 1. Investing in an apprentice not only fills crucial roles but also fosters a culture of mentorship and continuous improvement within your organisation.



LMP Education offers a free recruitment service when it comes to taking on an apprentice. You are able to train or upskill existing team members within your organisation using this training programme.

## WHAT TO EXPECT FROM LMP EDUCATION

LMP Education is an award-winning training provider rated 'Best Training Provider in the UK' at the RateMyApprenticeship awards. Our experienced tutors and support team deliver vibrant and engaging learning across the UK.

## BENEFIT FROM

- **Dedicated account management and recruitment**
- **Specialist tutors in finance apprenticeships**
- **Tailored learning place for each individual/organisation**
- **High quality remote learning plus Online and Virtual Classroom**
- **Designated support and safeguarding team**
- **Exam fees and registration costs covered including 1 resit if needed**

## Contact Us

[WWW.LMPEDUCATION.ORG](http://WWW.LMPEDUCATION.ORG)

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TO FIND OUT MORE.

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