



Proudly part of



Team Leader

LEVEL 3 APPRENTICESHIP PROGRAMME

Cultivate key skills for successful team leadership

98%

STAFF RETENTION

of people have progressed
in their career after
completing this programme

INVEST IN YOUR TEAM

- High Quality Training
- Industry Relevant Content
- Commitment to Excellence
- Expert Support and Mentoring
- Excellent Safeguarding and Wellbeing
- Focus on Personal and Professional Development

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PROGRAMME SUMMARY

3

Apprenticeship level
Level 3 Advanced



Typical duration
18 months



Training method
Blended Learning



Assessment method
Portfolio



Cost/funding value
£0 / £5,000



EPA organisation
Innovate

About the Programme

Cultivate key skills for successful team leadership through this Level 3 Team Leader Apprenticeship with LMP Education. Gain practical knowledge and skills from team leading through to project and resource management

Who is this programme for?

This programme is for existing team leaders who are looking to develop their skills and grow within management. Part of LMP's future leaders programme designed to close the skills gap found in middle management, equipping your team with the tools to succeed. Upon completion of the programme, the learner will receive CMI L3 Award in Principles Management and Leadership.

Employer Benefits

- Empower your leaders to inspire their teams and contribute more effectively to your organisation's success with training that seamlessly integrates into any schedule.
- **Stronger Leadership Pipeline** - Apprenticeships help develop future managers from within, ensuring leadership roles are filled by people who already understand your culture, values, and operations.
- **Improved Team Performance** - Trained leaders are better equipped to motivate teams, manage conflict, delegate tasks, and drive productivity. This leads to smoother workflows, stronger communication, and better results across the board.
- **Higher Retention & Engagement** - Offering development opportunities shows you're invested in staff growth, which boosts loyalty, morale, and retention.
- **Cost-Effective Development** - Government funding often covers a significant portion—or even all—of the training costs via the Apprenticeship Levy or small employer co-investment.

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Typical Job Roles

Supervisor, First Line Manager, Team Leader, Project Officer, Shift Supervisor, Foreperson, and Shift Manager

Progression Routes

This programme can open the door to a wide range of leadership and management roles. You can also progress onto the Level 5 Operations Manager training programme for further career development.

On completion, you may choose to register as Associate Members with the Chartered Management Institute and/or the Institute of Leadership and Management to support their professional career development and progression.

You can also apply for Foundation Chartered Manager status upon completion of this programme.

Career Pathways



Team Leader
Level 3



Operations Manager
Level 5

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Learner Benefits

A **Team Leader Apprenticeship training programme** is a fantastic opportunity for anyone looking to grow in their career, especially those stepping into their first leadership role.



Learn While You Work: This programme is designed to fit around your current job, so you can immediately apply what you're learning.



Recognised Qualification: upon completion of this programme, you will receive a nationally recognised certification plus CMI qualifications.



Develop Practical Leadership Skills - learn how to lead a team effectively, manage conflict, communicate clearly, set goals, and delegate.



Boost Confidence & Capability - the structured training helps you feel more confident in your decisions and interactions with your team.



Improve Soft Skills - strengthen skills like problem-solving, emotional intelligence, time management, and decision-making.



Ongoing support: access to a LMP Tutor providing 1-2-1 support throughout your Course.



Career pathway: a Team Leader Apprenticeship, provides a pathway to career progression with opportunities for advancements within an organisation or industry upon completion.

What will you learn

Our tailored curriculum blends theoretical learning with practical application, covering essential skills such as building a high-performing team by supporting and developing individuals, and motivating them to achieve, applying organisational governance and compliance requirements to ensure effective budget controls, and creating an effective personal development plan, and use time management techniques to manage workload and pressure.

In this Level 3 Team Leader programme you will expand your knowledge in areas such as how to initiate meaningful behaviour change based on utilising a strength and asset-based approach, understanding approaches to customer and stakeholder relationship management and knowing how to chair meetings, hold challenging conversations, provide constructive feedback and understand how to raise concerns.

Off the job training

Off-the-job hours are a vital part of this apprenticeship. Training is directly relevant to the programme and can take many forms, including:

- Individual study time for reflection and growth
- Apprenticeship tutor sessions and webinars
- Group learning opportunities (like inset days)
- Shadowing experienced colleagues
- Mentoring from line managers
- 1:1 performance reviews and feedback
- Attending meetings and briefings
- Learning new policies
- Relevant YouTube/TV shows
- Professional development
- Online courses
- Enrichment activities
- Research and learning
- Collaborative planning/resource preparation

At LMP, the supportive tutors will work closely with you to create a personalised training plan that meets all requirements for this programme.



Striving for a Distinction - we provide distinction criteria for all apprentices and encourage everyone to strive for the best outcome.

End point assessment

End-point assessment (EPA) is **an independent assessment that takes place at the end of the apprenticeship training**. This is to test that the apprentice is competent in their occupation. All apprentices must complete an EPA. There are a variety of assessment methods to test apprentices' competency.

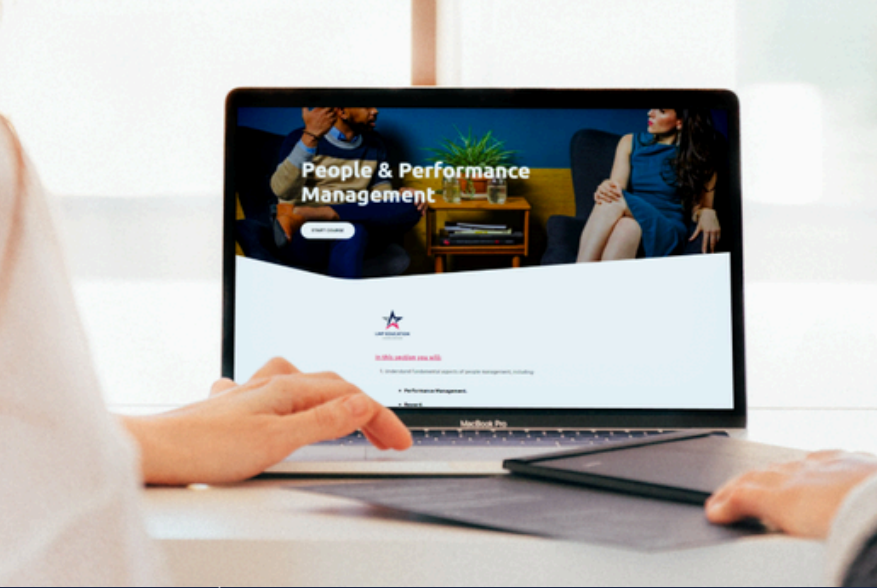
Gateway

Gateway takes place before an EPA can start. LMP Education will work with the employer to **review their apprentice's knowledge, skills and behaviours**. This period of time is used to see if the apprentice has met the requirements of the apprenticeship set out in the apprenticeship standard, and they are ready to take the assessment.

Functional Skills

LMP Education provides functional skills support to all our learners. While functional skills are no longer a requirement for learners who are 19+, LMP still offers functional skills training for those who choose to take the qualification.

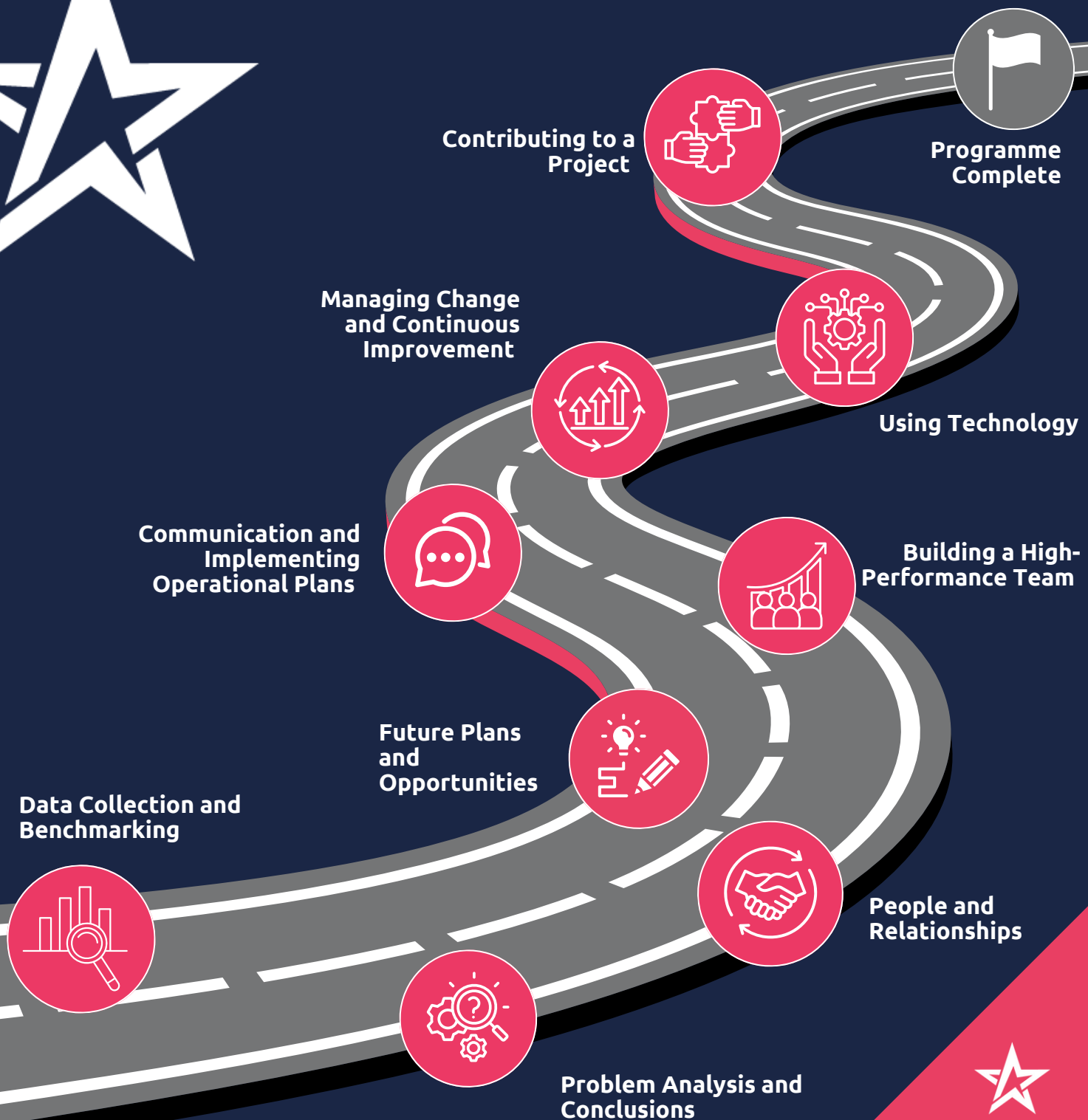
[Learn more about functional skills at LMP →](#)

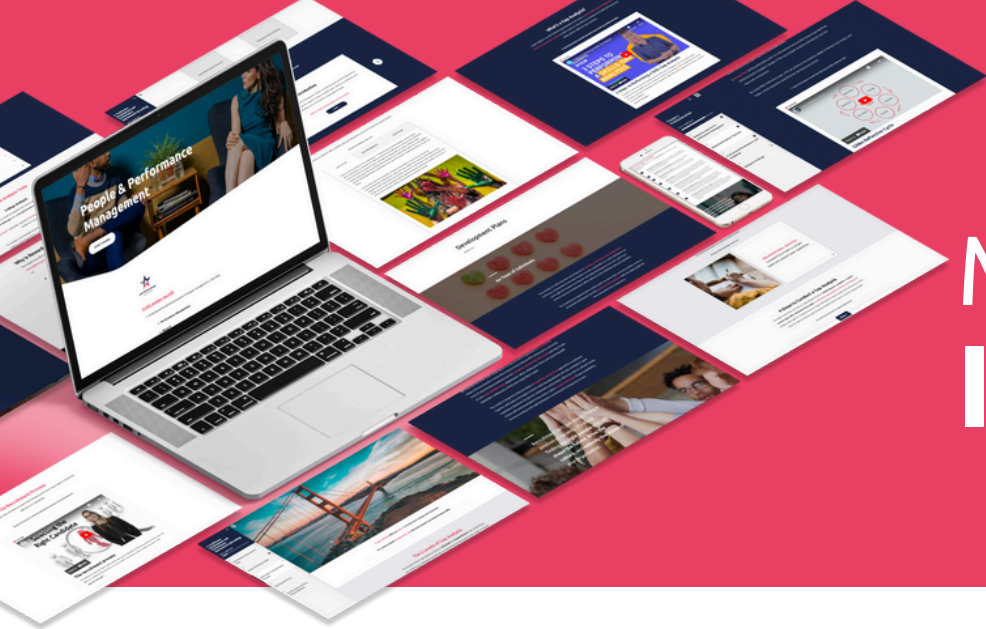


MILESTONES OF LEARNING

Team Leader

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MODULES INCLUDE

Data Collection & Benchmarking

Content includes: Understanding Policies and Procedures & Effective Data Interpretation and Communication

Problem Analysis & Conclusions

Content includes: Problem-Solving Techniques & Strategic Thinking for Organisational Goals

People and Relationships

Content includes: Stakeholder Management and Inclusion

Future Plans and Opportunities

Content includes: Adapting to Future Sector Changes

Building a High-Performance Team

Content includes: Understanding Team Dynamics and Organisational Culture & Performance Management and Motivation

Communication and Implementing Operational Plans

Content includes: Resource Management and Communication

Why LMP Education

LMP Education is an award winning training provider. Our programmes are designed to support both learners and employers in training and upskilling talent across industries. We have a team of expert tutors to support learners at each step of the way on programme and beyond.



LMP EDUCATION
TRAINING PROVIDER

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Our Learners Say

“This apprenticeship programme is great for my career development. It offers practical, hands-on experience, letting me apply what I learn directly to my job. This has boosted my skills, confidence and competence. Plus, I am earning a salary while I am learning, making it financially beneficial.”



- Amie Johnson-Fenton, Team Leader, Atlas Hotels

Work with Us

We can support you and your organisation to use the power of apprenticeships. LMP Education is a registered market leading training provider for apprenticeships. Our team can support you with recruiting an new apprentice or upskilling existing staff members. Benefit from our free recruitment service and book a discovery call today to find out more about this programme.



Employers - book a discovery call
with an apprenticeship expert
bit.ly/lmp-call



Candidates - enrol today online
check website for cohort start date
bit.ly/4nqJxUB

